

PROCUREMENT  
CENTRE

Office  
Pretoria

General Enquiries  
(Weekdays 8am –16pm)  
Tender Office  
0124224078  
0810379162

Technical Enquiries  
Email  
[tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)

Reference  
RFP 21/2025

Date  
30/10/2025



South African Revenue Service

Pretoria Head Office  
299 Bronkhorst Street,  
Nieuw Muckleneuk, 0181  
Private Bag X923,  
Pretoria, 0001

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

INVITATION: REQUEST FOR PROPOSAL TO TENDER

The South African Revenue Service (SARS) invites you to tender for the goods and/or services as detailed in the attached tender forms. The conditions contained in the SARS Supply Chain Management Policy and the regulatory framework which governs tenders at SARS are applicable to this tender process.

Activity	Date / Time / Details
Bid Number:	RFP21-2025
Description & Contract term:	<b>RFP21 -2025 APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE INTEGRATED PEST CONTROL MANAGEMENT SERVICES FOR A PERIOD OF SIXTY (60) MONTHS FOR SARS OFFICES NATIONWIDE</b>
Virtual briefing session date and registration:	<p>The non-compulsory briefing session will be held virtually via a Microsoft Teams meeting on the following date: Date: 6 November 2025 Time: 10:00am</p> <p>Below is the meeting link: <b>Microsoft-Teams</b> <a href="#">Join the meeting now</a> Meeting ID: 358 651 594 033 Passcode: JQ7N49X3</p>
Bidders to submit written questions on or before:	<b>From 6 November 2025 to 14 November 2025</b>
SARS to respond to bidders' written questions on or before:	<b>From 17 November 2025 to 24 November 2025</b>

<b>CLOSING DATE AND TIME (proposals due):</b>	<b>1 December 2025 at 11am</b> Late bid proposals submitted after the closing date and time will NOT be accepted nor considered, regardless of the method used to send or deliver such documents to SARS.
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The physical bid proposal submissions must be deposited in the SARS tender box situated at the main entrance of the address below:

**SARS Procurement Tender Office, Lehae La SARS,  
299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn,  
Pretoria, 0181.**

Bid proposal submissions must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Bid number
- c) Closing date

and is required to be submitted in two forms:

<b>1 x Hardcopy submission</b>	One (1) hardcopy submission clearly marked.  A "hardcopy submission" means an A4 ring bound lever arch file.
<b>1 x Electronic submission</b>	One (1) electronic submission of a complete copy of the hardcopy submission.  An "electronic submission" means a memory stick (USB stick) containing a complete copy of the hardcopy submission. The onus is on the bidder to ensure that the electronic submission submitted is a complete copy of the hardcopy submission.

Please direct all technical related enquiries to the Procurement Tender Office on email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za).

Yours faithfully



**NAME: KENNETH PILLAY**

**LEAD ACQUISITION MANAGEMENT: PROCUREMENT**

**DATE: 30 October 2025**